

Nathan Blanchard

Eich cyfeirnod  
Your reference

Sent by email:

[NathanBlanchard@ynysmon.llyw.cymru](mailto:NathanBlanchard@ynysmon.llyw.cymru)

Ein cyfeirnod  
Our reference

AN031

Dyddiad  
Date

7 March 2024

Llinell uniongyrchol  
Direct line

0300 025 6007

Ebost  
Email:

[scheduledmonuments@gov.wales](mailto:scheduledmonuments@gov.wales)

Dear Nathan Blanchard,

**ANCIENT MONUMENTS AND ARCHAEOLOGICAL AREAS ACT 1979  
APPLICATION FOR SCHEDULED MONUMENT CONSENT  
Roman Wall Surrounding St Cybi's Churchyard (AN031)**

**1. Introduction**

1.1 Thank you for your application of 26 January 2024 to Cadw for scheduled monument consent to carry out works at the above scheduled monument.

The scheduled monument consent involves repairs and conservation works to the Roman Wall Surrounding St Cybi Churchyard, which includes:

- i) Replacement/repair of defective masonry.
- ii) Removal of vegetation including vegetation within joints in the wall and vegetation growth close to the walls causing potential for damage.
- iii) Repointing joints which have missing, deteriorated or exposed mortar throughout.
- iv) Capping in areas with insufficient wall capping.
- v) Investigation and clearing of drainage (by rodding).
- vi) Removal of gates and fixings to North Gate and making good.
- vii) Removal of gates, overthrows and fixings to South Gate and making good.
- viii) Removal and replacement of cobble setts at both gates.

1.2 Cadw is a Department within the Welsh Government that undertakes the statutory functions of the Welsh Ministers in determining applications for scheduled monument consent.

1.3 Each application for scheduled monument consent is considered on its own merits in accordance with *Conservation Principles for the Sustainable Management of the Historic Environment in Wales* ([Conservation Principles](#)) and Annex A of *Technical Advice Note 24: The Historic Environment* ([TAN 24](#)). In particular, TAN 24 explains that the main purpose of scheduling is to ensure the preservation of ancient monuments and, when considering an application for scheduled monument consent,

there is a presumption against proposals which would involve significant alteration or cause damage, or which would have a significant impact on the setting of remains.

## **2 Assessment**

2.1. Your application and supporting documentation has been assessed by our Regional Inspector of Ancient Monuments who has recommended that conditional scheduled monument consent should be approved. The reasons for the Inspector's conclusions are set out in **Annex A** of this letter.

2.2. I have carefully considered the impact of the proposed development on the scheduled monument and its setting in light of the advice that I have received from our Regional Inspector of Ancient Monuments. I have no reason to disagree with the advice of our Regional Inspector and am satisfied that his recommendation is consistent with the objectives of Conservation Principles and TAN 24.

## **3. Decision**

3.1. Accordingly, I hereby approve conditional scheduled monument consent for the proposed works as outlined in section 1.1.

3.2. In reaching this decision, I have taken into account the requirement of sections 3 and 5 of the Wellbeing of Future Generations Act. I consider that this decision is in accordance with the Act's sustainable development principle through its contribution towards the Welsh Ministers' well-being objective of *A Wales of vibrant culture and thriving Welsh Language*.

3.3. Any development control issues associated with wider development will be a matter for any application for planning permission. It is the responsibility of the applicant to establish whether any further approval or consents are required for the proposed development.

## **4. Conditions**

4.1. The following conditions are intended to protect the monument from damage or significant alteration as set out in TAN 24: *The Historic Environment* and to ensure that details of the project are archived.

- a. The applicant shall provide Cadw with reasonable advance notice of commencement of works on site and will afford access at all reasonable times to any Cadw official or archaeologist nominated by Cadw to monitor progress of the works.
- b. The approved works shall be carried out strictly in accordance with the application form, plans and documents as listed below. No variations are permitted unless they have been authorised in advance in writing by Cadw.

<b>Number</b>	<b>Document / plan</b>	<b>Reference Number (if applicable)</b>	<b>Date</b>
1	SMC application form signed by F J Newham		26/01/2024
2	Heritage Impact Assessment Caer Gybi Roman Fort: Repair Works	1620016062-002	13/12/2023
3	St Cybi's Churchyard - Churchyard Wall elevation sheet 1	CHYRD-RAM-ZZ- XX-SK-S-00101	29/11/2023
4	St Cybi's Churchyard - Churchyard Wall elevation sheet 2	CHYRD-RAM-ZZ- XX-SK-S-00102	29/11/2023
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13	St Cybi's Churchyard - Churchyard Wall elevation sheet 11	CHYRD-RAM-ZZ- XX-SK-S-00111	29/11/2023
14	St Cybi's Churchyard - Churchyard Wall elevation sheet 12	CHYRD-RAM-ZZ- XX-SK-S-00112	29/11/2023
15	St Cybi's Churchyard - Churchyard Wall elevation sheet 13	CHYRD-RAM-ZZ- XX-SK-S-00113	29/11/2023
16	St Cybi's Churchyard - Churchyard Wall elevation sheet 14	CHYRD-RAM-ZZ- XX-SK-S-00114	29/11/2023
17	St Cybi's Churchyard - Churchyard Wall elevation sheet 15	CHYRD-RAM-ZZ- XX-SK-S-00115	29/11/2023
18	St Cybi's Churchyard - Churchyard Wall elevation sheet 16	CHYRD-RAM-ZZ- XX-SK-S-00116	29/11/2023
19	St Cybi's Churchyard – Plan of Churchyard	CHYRD-RAM-ZZ- XX-SK-S-00117	29/11/2023

20	St Cybi's Churchyard – South Gate	CHYRD-RAM-ZZ-XX-SK-S-00118	29/11/2023
21	St Cybi's Churchyard – North Gate	CHYRD-RAM-ZZ-XX-SK-S-00119	29/11/2023

c. The approved works shall be carried out strictly in accordance with a number of documents to be submitted in advance and formally approved in writing by Cadw before work commences. These documents (listed in conditions d and e below) shall be adhered to throughout the project and any variations shall be approved by Cadw prior to works commencing.

d. A Method Statement shall be produced that will provide for:

	<b>INFORMATION REQUIRED</b>	<b>Date when information required</b>
1	Details of new materials to be used including samples of replacement stone.	Before work commences.
2	Arrangements for secure storage of loose architectural pieces and archaeological finds.	Before work commences.
3	Details relating to any scaffold design, erection and removal, fencing or other ancillary measures.	Before work commences.
4	Removal of vegetation.	Before work commences.
5	Lime mortar specification and preparation of a sample patch for inspection.	Before work commences.

e. Other Documents required to comply with this consent include:

	<b>INFORMATION REQUIRED</b>	<b>Date when information required</b>
6	Written Scheme of Investigation for building recording and archaeological watching brief. (See below conditions f – k)	Before work commences.
7	Details / results of high-level wall head survey / inspection	Before undertaking any wall head repairs
8	Specification for wall head application / detailed schedule of proposed interventions	Before undertaking any wall head repairs
9	Mortar sampling and analysis - details / specification	Before undertaking any wall head repairs
10	Sett replacement details - south gateway	Before removal of existing setts

11	Sett replacement details - north gateway	Before removal of existing setts
12	Proposed handrail details - east staircase	Before work commences.
13	Other landscaping details not specified within this SMC application	Before landscaping commences.

- f. No works, including site clearance, shall commence until Cadw has been informed in writing of the name of an appropriately qualified archaeologist operating to ClfA published standards and guidance<sup>1</sup> who will carry out an appropriate programme of archaeological mitigation works in accordance with a written scheme of investigation which has been submitted to, and approved in writing by, Cadw. No work shall commence until Cadw has confirmed in writing that the proposed archaeologist and archaeological works are acceptable.
- g. A digital copy of the draft archaeological report shall be submitted to Cadw for approval within 8 weeks of the archaeological fieldwork being completed<sup>2</sup>.
- h. A digital copy of the approved archaeological report shall be submitted to the regional Historic Environment Record and National Monuments Record of Wales to be incorporated into these public records<sup>3</sup>.
- i. Cadw shall be invited to attend a site meeting within the first 5 working days of commencement of the project to review the programme, submitted method statement and arrangements that have been established for archaeological mitigation/building recording.
- j. That upon completion of the project the applicant will produce a completion report including an annotated photographic record detailing the site before, during and after works took place and including final versions of plans and elevations as built. The draft should be sent to Cadw in digital format for approval within 25 working days of the works being completed.
- k. Any historic or archaeological features not previously identified which are revealed when carrying out the works shall be retained *in situ* and reported to Cadw within two working days. Works shall be halted in the area/part of the site affected until provision has been made for retention and/or recording of the feature by a suitably qualified archaeologist in accordance with details submitted to and approved in writing in advance by Cadw.

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<sup>1</sup> Chartered Institute for Archaeologists <https://www.archaeologists.net/codes/cifa> .

<sup>2</sup> Cadw will retain a copy of the archaeological report for our records.

<sup>3</sup> Cadw requires formal confirmation of report deposit to discharge this condition.

## 5. Compliance

5.1. Where a condition requires approval or any contact with Cadw you are advised to contact Ashley Batten by email [scheduledmonuments@gov.wales](mailto:scheduledmonuments@gov.wales) or by telephone on 03000 256410.

5.2. When all work has been completed and the conditions have been discharged, please complete and return the 'completion notice' at **Annex B** to Cadw. Section 2(6) of the 1979 Act provides that non-compliance with a condition attached to a grant of scheduled monument consent shall be an offence.

5.3. By virtue of Section 4 of the 1979 Act, if no works to which this consent relates are executed or started within 5 years from the date of this letter, the consent shall cease to have effect at the end of that period (unless it is revoked in the meantime).

5.4. This letter does not convey any approval or consent required under any enactment, bylaw, order or regulation other than Section 2 of the Ancient Monuments and Archaeological Areas Act 1979. It is the responsibility of the applicant to obtain any such approval or consent where necessary.

## 6. Mechanism for Challenge

6.1 Section 55 of the 1979 Act explains that if you are aggrieved by the decision given in this letter, you may challenge its validity by applying to the High Court within six weeks from the date of my decision. Furthermore, the legislation explains that the grounds on which an application may be made to the Court are;

- a) that my decision is not within the powers of the Act (i.e. that I have exceeded the powers available under the Act); and
- b) that any of the relevant requirements set out in the Act have not been complied with and that your interest has been substantially prejudiced by the failure to comply.

The 'relevant requirements' mentioned above are defined in Section 55 of the 1979 Act and it is advisable to seek legal advice before taking any action.

6.2. Should you have any queries please do not hesitate to contact me.

6.3 Finally, please note that your personal data is managed in compliance with the [General Data Protection Regulations](#).

Yours sincerely,

Nichola Smith  
Casework Manager  
under authority of the Deputy Minister for Arts, Sport and Tourism, one of the Welsh Ministers

**ANCIENT MONUMENTS AND ARCHAEOLOGICAL AREAS ACT 1979  
APPLICATION FOR SCHEDULED MONUMENT CONSENT****INSPECTOR'S ADVICE****1. Policy Context**

1.1 An application for scheduled monument consent (SMC) is considered on its own merits in accordance with *Conservation Principles for the Sustainable Management of the Historic Environment in Wales* ([Conservation Principles](#)) and Annex A of *Technical Advice Note 24: [The Historic Environment \(TAN 24\)](#)*. In particular, TAN 24 explains that the main purpose of scheduling is to ensure the preservation of ancient monuments and, when considering an application for SMC, there is a presumption against proposals which would involve significant alteration or cause damage, or which would have a significant impact on the setting of remains. Therefore, applicants are expected to demonstrate that no practicable alternative route or location, avoiding the scheduled area, exists and that the need to undertake works outweighs the presumption in favour of the protection of the scheduled monument.

1.2 The Welsh Government's six principles for sustainable management of the historic environment in Wales are also used as a guide when considering applications for scheduled monument consent. These are:

- Historic assets will be managed to sustain their values.
- Understanding the significance of historic assets is vital.
- The historic environment is a shared resource.
- Everyone will be able to participate in sustaining the historic environment.
- Decisions about change must be reasonable, transparent and consistent.
- Documenting and learning from decisions is essential.

**2. Roman Wall Surrounding St Cybi's Churchyard (AN031)**

2.1 The monument consists of the remains of a Roman fort. It is sub-rectangular and measures approximately 75m by 45m. The interior is occupied by St Cybi's church and associated graveyard.

The fort lies on a low cliff which would originally have fronted the shore; the east side of the fort which faces the shore is open and there is evidence to show that the north and south walls once continued east towards the water's edge. The remaining part of the fort on top of the cliff occupies 0.32ha; the walls are about 4m high and 1.5m thick. The north wall is the best preserved and shows details of a rampart walk and parapet, the former being about 1m wide. Two rows of putlog holes are also visible, the upper row being 1.5m above the lower. A narrow entrance in the centre of this wall is probably a late insertion. A car park occupies the area outside the north wall. The church tower is built against the west wall on the inside of the fort, whereas on the outside the south part has been built against and the north part is free-standing. The south wall is also

largely built against, but in the centre, there is a fine double-arched entrance dating to the 19<sup>th</sup> century which reuses masonry from the original Roman entrance and probably preserves the west door jamb. Recent archaeological excavation revealed in situ threshold stones within the west entrance of the double arch.

There was originally a tower at each of the four corners. The south-west tower is mostly destroyed and hidden by modern buildings. The north-east and south-east towers have been largely rebuilt in late medieval or modern times, though they are Roman at the base. The north-west tower survives in its original form. The foundations of the north-east tower start at the base of the cliff and the remains of a wall running east are bonded into this tower. The east side is a fairly level cliff face supplemented with a stone retaining wall, which contains a relieving arch at the south end. A modern churchyard wall stands on top of the cliff.

The position of this site on a low sea-side cliff, together with the suggestion of an enclosed quay, and its similarity with Roman coastal forts in general, have given rise to its interpretation as a late Roman coastal fort. Although there is no direct dating evidence from the site, indications from excavations on Roman forts elsewhere in Wales - notably at Cardiff, Loughor and Neath - have demonstrated a definite pattern of late third-century coastal defence.

As part of the late Roman coastal defence system the fort was linked to the signal stations on Holyhead Mountain and Carmel Head. Specific significant views from the fort when built would therefore have been to the west to Holyhead Mountain and to the north-north-east to Carmel Head along with the general view across Holyhead Bay, an arc from northwest to north-north-east.

The monument is of national importance for its potential to enhance our knowledge of Roman military organisation. The monument forms an important element within the wider context of the Roman occupation of Wales and the structures may contain well preserved archaeological evidence concerning chronology, layout and building techniques.

The scheduled area comprises the remains described and areas around them within which related evidence may be expected to survive.

### **3. The Application**

3.1 This application for scheduled monument consent involves repairs and conservation works to the Roman Wall Surrounding St Cybi Churchyard to include:

- ix) Replacement/repair of defective masonry.
- x) Removal of vegetation including vegetation within joints in the wall and vegetation growth close to the walls causing potential for damage.
- xi) Repointing joints which have missing, deteriorated or exposed mortar through out.
- xii) Capping in areas with insufficient wall capping.



- xiii) Investigation and clearing of drainage (by rodding).
- xiv) Removal of gates and fixings to North Gate and making good.
- xv) Removal of gates, overthrows and fixings to South Gate and making good.
- xvi) Removal and replacement of cobble setts at both gates.

#### 4. Assessment

- 4.1 The proposals include plans to undertake conservation work to the wall including vegetation removal, repair and repointing where required. The proposals are informed by a comprehensive laser scan accompanied by field survey. This work will result in a better conserved monument for future generations and will enhance the **aesthetic** and **communal** values of the site.

Wall head repairs and capping will help prevent future water ingress and thereby reduce the amount of vegetation growth in the future. The wall head capping will be informed by additional survey work – high level visual inspection – to ensure an appropriate method of capping is deployed. The inspection will also provide the opportunity to take mortar samples from within the core structure. These will be analysed to help inform mortar mixes and to enhance the **evidential** value of the site.

The removal of gates and gate fixings will increase the accessibility of the churchyard. The work will enhance the **aesthetic** and **communal** values of the site and provides an opportunity for subtle interpretation through the introduction of sympathetic cobbled surfaces within the north and south gateways.

Whilst there is some potential for archaeological impacts, these are unlikely to be adverse. Where any archaeological impacts are likely an appropriate level of archaeological mitigation and reporting will ensure protection and enhancement of **evidential** value.

#### 5. Recommendation

- 5.1 Having visited the site, spoken with the applicant and reviewed the application and accompanying documentation I recommend that scheduled monument consent is granted for the works subject to the conditions as detailed in Section 6 (below).

6. **Proposed Conditions** [which must be (i) necessary, (ii) relevant to the 1979 Act, (iii) relevant to what is actually proposed, (iv) enforceable, (v) precise and (vi) reasonable in all other respects.

- 6.1 The applicant shall provide Cadw with reasonable advance notice of commencement of works on site and will afford access at all reasonable times to any Cadw official or archaeologist nominated by Cadw to monitor progress of the works.

6.2 The approved works shall be carried out strictly in accordance with the application form, plans and documents as listed below. No variations are permitted unless they have been authorised in advance in writing by Cadw.

<b>Number</b>	<b>Document / plan</b>	<b>Reference Number (if applicable)</b>	<b>Date</b>
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6.3 The approved works shall be carried out strictly in accordance with a number of documents to be submitted in advance and formally approved in writing by Cadw before work commences. These documents (listed in 6.4 & 6.5 below) shall be adhered to throughout the project and any variations shall be approved by Cadw prior to works commencing.

6.4 A Method Statement shall be produced that will provide for:

	<b>INFORMATION REQUIRED</b>	<b>Date when information required</b>
1	Details of new materials to be used including samples of replacement stone.	Before work commences.
2	Arrangements for secure storage of loose architectural pieces and archaeological finds.	Before work commences.
3	Details relating to any scaffold design, erection and removal, fencing or other ancillary measures.	Before work commences.
4	Removal of vegetation.	Before work commences.
5	Lime mortar specification and preparation of a sample patch for inspection.	Before work commences.

6.5 Other Documents required to comply with this consent include:

	<b>INFORMATION REQUIRED</b>	<b>Date when information required</b>
6	Written Scheme of Investigation for building recording and archaeological watching brief (See below conditions 6.6 – 6.11)	Before work commences.
7	Details / results of high-level wall head survey / inspection	Before undertaking any wall head repairs

8	Specification for wall head application / detailed schedule of proposed interventions	Before undertaking any wall head repairs
9	Mortar sampling and analysis - details / specification	Before undertaking any wall head repairs
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11	Sett replacement details - north gateway	Before removal of existing setts
12	Proposed handrail details - east staircase	Before work commences.
13	Other landscaping details not specified within this SMC application	Before landscaping commences.

- 6.6 No works, including site clearance, shall commence until Cadw has been informed in writing of the name of an appropriately qualified archaeologist operating to ClfA published standards and guidance<sup>4</sup> who will carry out an appropriate programme of archaeological mitigation works in accordance with a written scheme of investigation which has been submitted to, and approved in writing by, Cadw. No work shall commence until Cadw has confirmed in writing that the proposed archaeologist and archaeological works are acceptable.
- 6.7 A digital copy of the draft archaeological report shall be submitted to Cadw for approval within 8 weeks of the archaeological fieldwork being completed<sup>5</sup>.
- 6.8 A digital copy of the approved archaeological report shall be submitted to the regional Historic Environment Record and National Monuments Record of Wales to be incorporated into these public records<sup>6</sup>.
- 6.9 Cadw shall be invited to attend a site meeting within the first 5 working days of commencement of the project to review the programme, submitted method statement and arrangements that have been established for archaeological mitigation/building recording.
- 6.10 That upon completion of the project the applicant will produce a completion report including an annotated photographic record detailing the site before, during and after works took place and including final versions of plans and elevations as built. The draft should be sent to Cadw in digital format for approval within 25 working days of the works being completed.
- 6.11 Any historic or archaeological features not previously identified which are revealed when carrying out the works shall be retained *in situ* and reported to Cadw within two working days. Works shall be halted in the area/part of the site affected until provision has been made for retention and/or recording of the

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<sup>4</sup> Chartered Institute for Archaeologists <https://www.archaeologists.net/codes/cifa> .

<sup>5</sup> Cadw will retain a copy of the archaeological report for our records.

<sup>6</sup> Cadw requires formal confirmation of report deposit to discharge this condition.

feature by a suitably qualified archaeologist in accordance with details submitted to and approved in writing in advance by Cadw.

Name of Inspector: Ashley Batten

Date: 06/03/2024

**COMPLETION NOTICE****Name of Monument: Roman Wall Surrounding St Cybi's Churchyard****Monument Number: AN031**

<b>Conditions</b>	<b>Date</b>	<b>Signature</b>
Requested documents (conditions d & e) submitted in advance of works and formally approved by Cadw		
Cadw approval of archaeologist		
Site meeting with Cadw		
Completion of works on site		
Draft archaeological report to Cadw for approval (within 8 weeks)		
Completion report to Cadw (within 25 days)		
Submission of report(s) to NMR and HER		

Applicant Name:

Signature:

When all work has been completed and the conditions have been discharged, please complete and return this completion notice to Cadw at [scheduledmonuments@gov.wales](mailto:scheduledmonuments@gov.wales)